



# OFFICIAL PLAN AMENDMENT APPLICATION

UNDER SECTION 22 OF THE PLANNING ACT

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## Instructions

This is an official plan amendment application under Section 22 of the Planning Act. Prior to processing, it is required that 1 copy of this application and the application fee, \$3,650, be filed with the Municipality. Additionally it should be noted that:

- (1) The application must be completed in metric units.
- (2) Applicants should be aware that receipt of inaccurate information may cause delays in the hearing of the application.
- (3) The County of Middlesex is the approval authority for official plan amendments.
- (4) Additional information, studies and / or reports may be required by the Council prior to a decision being issued. The Municipality reserves the right to determine what information is necessary in order to properly process an application.

**THE MUNICIPALITY IS NOT RESPONSIBLE FOR ANY THIRD PARTY CHARGES RELATING TO THIS OFFICIAL PLAN AMENDMENT APPLICATION.**

Please submit the application and fee to the Municipal Office care of:

Debbie Walsh, Planning Co-ordinator  
Municipality of Strathroy-Caradoc  
52 Frank Street  
Strathroy, ON N7G 2R4

Tel: 519-245-1105 (ext. 234)  
Fax: 519-245-6353  
Email: [dwalsh@strathroy-caradoc.ca](mailto:dwalsh@strathroy-caradoc.ca)

**For office use only**

File No. \_\_\_\_\_ Date Received \_\_\_\_\_

This application was determined complete on \_\_\_\_\_

\_\_\_\_\_  
Signature of Planner

**SECTION 1: CONTACT INFORMATION**

- 1 Name of owner: \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_  
Email \_\_\_\_\_
- 2 Name of Applicant (if diff.) \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_  
Email \_\_\_\_\_
- 3 Please specify to whom all correspondence should be sent:  
Owner  Applicant

**SECTION 2: PROPERTY INFORMATION**

- 4 Municipal Address: \_\_\_\_\_  
\_\_\_\_\_
- 5 Legal Description: Concession No. \_\_\_\_\_ Lot No(s) \_\_\_\_\_  
Reference Plan No. \_\_\_\_\_  
Ref. Plan Part No(s) \_\_\_\_\_  
Registered Plan No. \_\_\_\_\_  
Reg. Plan Lot / Block No(s) \_\_\_\_\_

6 Property Dimensions (in metric units)

Frontage	Depth	Area	Existing Use(s)

7 What is the official plan designation of the property? \_\_\_\_\_

8 What is the zoning of the property? \_\_\_\_\_

9 Please indicate the date subject property was acquired by current owner? \_\_\_\_\_

10 If known, what is the length of time existing uses have continued on the subject property? \_\_\_\_\_

11 Access to the lot is currently provided by:

- County Road
- Municipal Road (Year Round)
- Municipal Road (Seasonal)
- Other Public Road
- Private Road
- Right-of-way

12 Sewage disposal to the lot is currently provided by:

- Municipal Sewage System
- Private Individual Septic System
- Private Communal Septic System
- Privy
- Other
- Please Specify \_\_\_\_\_

13 Water service to the lot is currently provided by:

- Municipal Piped Water
- Private Individual Well
- Private Communal Well
- Water Body
- Other
- Please Specify \_\_\_\_\_

14 Storm drains to the lot are currently provided by:

- Sewers
- Ditches
- Swales
- Other
- Please Specify \_\_\_\_\_

**SECTION 3: OFFICIAL PLAN AMENDMENT DESCRIPTION**

16 Does the requested amendment change, replace or delete a policy of the Official Plan?

Yes  No

If yes, please indicate the policy to be changed, replaced or deleted:

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17 Does the requested amendment add a policy to the Official Plan?

Yes  No

18 Please describe the purpose of the requested amendment:

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19 Does the requested amendment change or replace a designation in the Official Plan?

Yes  No

If yes, please indicate the designation to be changed or replaced:

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20 Please indicate the current designation of the subject lands in the Official Plan and the land uses that the designation authorizes:

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21 Please indicate what land uses the requested official plan amendment would authorize:

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22 Is the subject land or land within 120 metres of it the subject of an application by the applicant under the Planning Act for a minor variance, consent, official plan amendment, zoning by-law amendment, minister's zoning order amendment, approval of a plan of subdivision, plan of condominium or a site plan:

Yes  No

If yes, please specify the following

Type of application \_\_\_\_\_

Purpose of application \_\_\_\_\_

File No. \_\_\_\_\_ Status: In Process  Deferred

Approval Authority \_\_\_\_\_

Affected lands: \_\_\_\_\_

The application's effect, if any, on the subject application \_\_\_\_\_

23 Indicate that the appropriate information has been attached to this application, as it applies:

- If a policy in the Official Plan is being changed, replaced or deleted or if a policy is being added, attach the text of the requested amendment.
- If the requested amendment changes or replaces a schedule in the Official Plan, attach the requested schedule and text that accompanies it.
- If the requested amendment alters all or any part of the boundary of an area of settlement or establishes a new area of settlement in the municipality, attach the current official plan policies, dealing with the alteration or establishment of an area of settlement.
- If the requested amendment removes the subject land from an area of employment, attached the current official plan policies dealing with the removal of land from an area of employment.

24 Please indicate whether this application is consistent with the Provincial Policy Statement (a copy of the Provincial Policy Statement is available at [www.mah.gov.on.ca](http://www.mah.gov.on.ca)).

Yes  No

Please briefly explain why the application is (or is not) consistent with the Provincial Policy Statement

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25 Please indicate if the application would permit development on privately owned and operated individual or communal septic systems, and more than 4 500 litres of effluent would be produced per day as a result of the development being completed,

Yes  No

If yes, have the following reports been completed and submitted:

A servicing options report Yes  No

A hydrological report Yes  No

**SECTION 5: ADDITIONAL INFORMATION**

26 Indicate which, if any, uses or features are located on or within 500 metres of the subject lands.

Use or Feature	On the Subject Lands	Within 500 metres of the subject lands.
An agricultural use		
An industrial or commercial use		
Landfill site		
Sewage treatment plant or waste stabilization pond		
Active railway line		
Highway 402		
Significant wetland		
Significant woodlot		
A watercourse, municipal drain, river or stream		
Floodplain or hazard lands		
Designated heritage structure or archaeological site		
Contaminated site or potentially contaminated site, including underground storage tanks or buried waste		

27 Have any supporting studies, reports or documentation been submitted with this application?

Yes  No

If yes, please list the titles:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**SECTION 5: DECLARATIONS**

I, \_\_\_\_\_, of the \_\_\_\_\_ of \_\_\_\_\_  
in the \_\_\_\_\_ of \_\_\_\_\_, do solemnly declare that all  
statements contained in this application are true, and I make this solemn declaration  
conscientiously believing it to be true and knowing that it is of the same force and effect as if  
made under oath and by virtue of the *Canada Evidence Act*.

Declared before me at the \_\_\_\_\_ )  
of \_\_\_\_\_ in the County of \_\_\_\_\_ )  
\_\_\_\_\_ ) \_\_\_\_\_  
this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_ ) Applicant's Signature\*

\_\_\_\_\_  
A Commissioner of Oaths

\* If an agent is applying on behalf of an applicant / owner, written authorization must accompany the application

If owner is different from applicant:

I, \_\_\_\_\_, being the owner of the property described in  
Section 2 of this application, hereby acknowledges and give consent to this application  
dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

\_\_\_\_\_  
Signature of owner