



The Municipality of Strathroy-Caradoc – Seasonal Job Opportunity

Cemetery Assistant

The Municipality of Strathroy-Caradoc is looking for someone who shares our values of teamwork, respect, honesty and commitment. You will be joining a team of dedicated, professional and committed co-workers, willing to go the extra mile to serve residents and ratepayers. Our mission is to lead and serve our communities by pursuing opportunities, leveraging partnerships and managing our resources to achieve growth. The bar is set high, but we strive to reach it together.

If you are looking for an opportunity to learn and grow and promote positive change in a friendly, safe environment, we'd love to hear from you!

Strathroy-Caradoc... Urban Opportunity, Rural Hospitality.

The Municipality of Strathroy-Caradoc is currently accepting applications for one (1) seasonal "Cemetery Assistant."

Position Summary:

Under the general supervision of the Supervisor of Projects, Property and Horticultural Services, the Cemetery Assistant will provide assistance to the Cemetery Technician in the day-to-day operations and maintaining the municipal cemeteries. This position will also assist other municipal staff/departments when necessary.

Goal Statement:

As a member of the Municipal team, each employee is responsible for serving the citizens of Strathroy-Caradoc by meeting the ratepayers' needs and expectations, as articulated by Council, by striving to be the best in everything we do through attitude, training and creativity, and for representing the Municipality as a strong, integrated organization dedicated to quality, sustainable and viable services.

Qualifications:

- Minimum Ontario Secondary School Diploma
- Experience in cemetery operations an asset
- Knowledge of small equipment repairs an asset
- Experience operating a back hoe and grass maintenance equipment is preferred
- Ability to lift heavy objects
- A valid class "G" Ontario driver's licence
- Excellent communication skills
- A satisfactory Criminal Record Check required prior to starting employment

To view full job description please visit www.strathroy-caradoc.ca

Compensation:

Wage: \$14.26 - \$19.12 per hour – Grid Level “1”

To Apply:

Qualified candidates are invited to e-mail their cover letter and resume by 4:00pm Friday, **March 22nd, 2019** to:

E-mail: careers@strathroy-caradoc.ca

We thank all applicants but only those selected for an interview will be contacted. Personal information is collected in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will be used only for employment purposes. The Municipality of Strathroy-Caradoc is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.

Date Posted: February 22, 2019