

**Instructions**

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be immediately paid to the clerk who is responsible for the conduct of the election.

For the campaign period from (day clerk received nomination) 

|         |     |     |
|---------|-----|-----|
| YYYY    | MM  | DD  |
| 2 0 2 2 | 0 7 | 1 5 |

 to 

|         |     |     |
|---------|-----|-----|
| YYYY    | MM  | DD  |
| 2 0 2 3 | 0 1 | 0 3 |

Initial filing reflecting finances from start of campaign to December 31 (or 45 days after voting day in a by-election)

Supplementary filing reflecting finances from start of campaign to end of extended campaign period

**Box A: Name of Candidate and Office**

Candidate's name as shown on the ballot

Last Name or Single Name  
McGuire

Given Name(s)  
Michael

Office for Which the Candidate Sought Election  
Deputy Mayor

Ward Name or Number (if any)

Municipality  
Strathroy-Caradoc

Spending Limit

General  
~~\$20,415.60~~ # 22,915.60

Parties and Other Expressions of Appreciation  
\$2,041.56

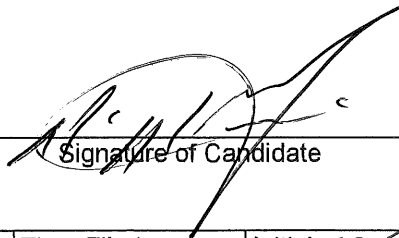
Contribution Limit

Contributions from Candidate and Spouse  
~~\$8,267.20~~ # 11,127.20

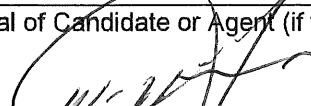
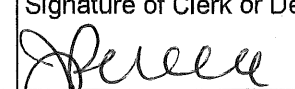
I did not accept any contributions or incur any expenses. (Complete Boxes A and B only)

**Box B: Declaration**

I, Michael A. McGuire, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

  
Signature of Candidate

2023/03/13  
Date (yyyy/mm/dd)

|                                       |                       |   |  |
|---------------------------------------|-----------------------|---|--|
| Date Filed (yyyy/mm/dd)<br>2023/03/13 | Time Filed<br>1:36 pm | Initial of Candidate or Agent (if filed in person)<br> | Signature of Clerk or Designate<br> |
|---------------------------------------|-----------------------|---|--|

**Box C: Statement of Campaign Income and Expenses**

**LOAN**

| Name of bank or recognized lending institution | Amount borrowed |
|--|-----------------|
|  | \$              |

**INCOME**

|   |      |           |                          |
|---|------|-----------|--------------------------|
| Total amount of all contributions (from line 1A in Schedule 1)                          | + \$ | 17,910.88 |                          |
| Revenue from items \$25 or less   | + \$ |           |                          |
| Sign deposit refund   | + \$ |           |                          |
| Revenue from fundraising events not deemed a contribution (from Part III of Schedule 2) | + \$ |           |                          |
| Interest earned by campaign bank account  | + \$ |           |                          |
| Other (provide full details)  |      |           |                          |
| 1.  | + \$ |           |                          |
| 2.  | + \$ |           |                          |
| 3.  | + \$ |           |                          |
| 4.  | + \$ |           |                          |
| 5.  | + \$ |           |                          |
| 6.  | + \$ |           |                          |
| <b>Total Campaign Income (Do not include loan)</b>                                      |      |           | <b>= \$ 17,910.88 C1</b> |

**EXPENSES (Note: Include the value of contributions of goods and services)**

**1. Expenses subject to general spending limit**

|  |      |          |                          |
|--|------|----------|--------------------------|
| Inventory from previous campaign used in this campaign (list details in Table 2 of Schedule 1) | + \$ | 307.93   |                          |
| Advertising  | + \$ | 9,310.57 |                          |
| Brochures/flyers   | + \$ | 220.35   |                          |
| Signs (including sign deposit)   | + \$ | 5,209.45 |                          |
| Meetings hosted  | + \$ |          |                          |
| Office expenses incurred until voting day  | + \$ | 1,830.49 |                          |
| Phone and/or internet expenses incurred until voting day                                       | + \$ |          |                          |
| Salaries, benefits, honoraria, professional fees incurred until voting day                     | + \$ |          |                          |
| Bank charges incurred until voting day   | + \$ | 32.40    |                          |
| Interest charged on loan until voting day  | + \$ |          |                          |
| Other (provide full details)   |      |          |                          |
| 1.   | + \$ |          |                          |
| 2.   | + \$ |          |                          |
| 3.   | + \$ |          |                          |
| 4.   | + \$ |          |                          |
| 5.   | + \$ |          |                          |
| 6.   | + \$ |          |                          |
| <b>Total Expenses subject to general spending limit</b>  |      |          | <b>= \$ 16,911.19 C2</b> |

**2. Expenses subject to spending limit for parties and other expressions of appreciation**

|                                   |      |       |  |
|-----------------------------------|------|-------|--|
| 1. AGCO - Special Occasion Permit | + \$ | 50.00 |  |
|-----------------------------------|------|-------|--|

|   |             |               |           |
|---|-------------|---------------|-----------|
| 2. Dollarama - cups and serving utensils  | + \$        | 28.62         |           |
| 3. Walmart - pop and related event items  | + \$        | 91.99         |           |
| 4. Beer Store   | + \$        | 359.65        |           |
| 5. LCBO   | + \$        | 289.10        |           |
| 6. Gary Falconer - Hall rental - Merchantile  | + \$        | 114.50        |           |
| <b>Total Expenses subject to spending limit for parties and other expressions of appreciation</b> | <b>= \$</b> | <b>933.86</b> | <b>C3</b> |

**3. Expenses not subject to spending limits**

|   |             |                 |           |
|---|-------------|-----------------|-----------|
| Accounting and audit  | + \$        | 2,491.65        |           |
| Cost of fundraising events/activities (list details in Part IV of Schedule 2) | + \$        |                 |           |
| Office expenses incurred after voting day                                     | + \$        |                 |           |
| Phone and/or internet expenses incurred after voting day                      | + \$        |                 |           |
| Salaries, benefits, honoraria, professional fees incurred after voting day    | + \$        |                 |           |
| Bank charges incurred after voting day  | + \$        | 59.06           |           |
| Interest charged on loan after voting day                                     | + \$        |                 |           |
| Expenses related to recount   | + \$        |                 |           |
| Expenses related to controverted election                                     | + \$        |                 |           |
| Expenses related to compliance audit  | + \$        |                 |           |
| Expenses related to candidate's disability (provide full details)             |             |                 |           |
| 1. _____  | + \$        |                 |           |
| 2. _____  | + \$        |                 |           |
| 3. _____  | + \$        |                 |           |
| 4. _____  | + \$        |                 |           |
| 5. _____  | + \$        |                 |           |
| Other (provide full details)  |             |                 |           |
| 1. _____  | + \$        |                 |           |
| 2. _____  | + \$        |                 |           |
| 3. _____  | + \$        |                 |           |
| 4. _____  | + \$        |                 |           |
| 5. _____  | + \$        |                 |           |
| <b>Total Expenses not subject to spending limits</b>                          | <b>= \$</b> | <b>2,550.71</b> | <b>C4</b> |

**Total Campaign Expenses (C2 + C3 + C4)** = \$ **20,395.76** **C5**

**Box D: Calculation of Surplus or Deficit**

|   |      |           |                                 |
|---|------|-----------|---------------------------------|
| Excess (deficiency) of income over expenses<br>(Income minus Total Expenses) (C1 – C5)            | + \$ | -2,484.88 | <b>D1</b>                       |
| If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign | - \$ |           |                                 |
| Surplus (or deficit) for the campaign   |      |           | = \$ <b>-2,484.88</b> <b>D2</b> |

If line D2 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.

## Schedule 1 – Contributions

### Part I – Summary of Contributions

|  |             |                     |
|--|-------------|---------------------|
| Contributions in money from candidate and spouse   | + \$        | 902.95              |
| Contributions in goods and services from candidate and spouse<br>(include value listed in Table 1 and Table 2)   | + \$        | 307.93              |
| Total value of contributions not exceeding \$100 per contributor<br>• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse).   | + \$        |                     |
| Total value of contributions exceeding \$100 per contributor<br>(from line 1B; list details in Table 3 and Table 4)<br>• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse). | + \$        | 16,700.00           |
| <b>Less:</b> Ineligible contributions paid or payable to the contributor   | - \$        |                     |
| Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25  | - \$        |                     |
| <b>Total Amount of Contributions (record under Income in Box C)</b>  | <b>= \$</b> | <b>17,910.88 1A</b> |

### Part II – Contributions from candidate or spouse

**Table 1: Contributions in goods or services**

| Description of Goods or Services | Date Received (yyyy/mm/dd) | Value (\$) |
|----------------------------------|----------------------------|------------|
|                                  |                            |            |
|                                  |                            |            |
|                                  |                            |            |
|                                  |                            |            |
|                                  |                            |            |
| <b>Total</b>                     |                            |            |

Additional information is listed on separate supplementary attachment, if completed manually.

**Table 2: Inventory of campaign goods and materials from previous municipal campaign used in this campaign (Note: Value must be recorded as a contribution from the candidate and as an expense.)**

| Description   | Date Acquired (yyyy/mm/dd) | Supplier | Quantity | Current Market Value (\$) |
|---|----------------------------|----------|----------|---------------------------|
| Election signs 24" x 16" (based on 2022 pricing @ \$4.15 per + HST) | 2018/08/01                 | Sarnia   | 50       | 234.48                    |
| H - Stakes (based on 2022 pricing @ \$1.30per + HST)                | 2018/08/01                 | Sarnia   | 50       | 73.45                     |
|   |                            |          |          |                           |
|   |                            |          |          |                           |
| <b>Total</b>  |                            |          |          | <b>307.93</b>             |

Additional information is listed on separate supplementary attachment, if completed manually.

### Part III – Contributions exceeding \$100 per contributor – individuals other than candidate or spouse

**Table 3: Monetary contributions from individuals other than candidate or spouse**

| Name                | Full Address                                    | Date Received<br>(yyyy/mm/dd) | Amount<br>Received (\$) | Amount Returned<br>to Contributor or<br>Paid to Clerk (\$) |
|---------------------|---|-------------------------------|-------------------------|--|
| Arden Nywening      | 23399 Coldstream Rd Komoka<br>N0L1R0            | 2022/08/02                    | 1,000.00                |  |
| Joe Arts            | 8830 Inadale Rd Starthroy-<br>Caradoc N0L1W0    | 2022/08/09                    | 1,200.00                |  |
| Tracey Powell       | 22446 Mill Rd Strathroy-<br>Caradoc N0L1W0      | 2022/08/09                    | 1,200.00                |  |
| Todd Powell         | 22446 Mill Rd Strathroy-<br>Caradoc N0L1W0      | 2022/08/09                    | 1,200.00                |  |
| Ellie Hillen        | 23216 Christina Rd Strathroy-<br>Caradoc N0L1W0 | 2022/08/11                    | 1,200.00                |  |
| John Henderson      | 9307 Union Rd Strathroy-<br>Caradoc N0L1W0      | 2022/08/12                    | 250.00                  |  |
| Ed Bolton           | 9221 Olde Dr Strathroy-<br>Caradoc N0L1W0       | 2022/08/12                    | 1,200.00                |  |
| Steve Copp          | 45 York St London N6A1A4                        | 2022/08/15                    | 1,200.00                |  |
| Arda Falconer       | 23688 Adelaide Rd Strathroy-<br>Caradoc N0L1W0  | 2022/08/15                    | 1,000.00                |  |
| Krista Bilinski     | 8107 Inadale Dr Strathroy-<br>Caradoc N0L1W0    | 2022/08/15                    | 1,000.00                |  |
| Wayne Charles Howie | 8110 Century Dr Strathroy-<br>Caradoc N0L1W0    | 2022/08/20                    | 500.00                  |  |
| Randy Denning       | 27 Cannan St Strathroy-<br>Caradoc N7G1L7       | 2022/08/23                    | 100.00                  |  |
| Eric Goncalves      | RR1 LCD Main Strathroy-<br>Caradoc N7G3H3       | 2022/08/25                    | 1,000.00                |  |
| Mike Arts           | 8830 Inadale Dr Strathroy-<br>Caradoc N0L1W0    | 2022/09/02                    | 750.00                  |  |
| Ben Hillen          | 8249 Century Dr Strathroy-<br>Caradoc N0L1W0    | 2022/09/12                    | 500.00                  |  |
| Douglas Noxell      | 21957 Christina Rd Strathroy-<br>Caradoc N0L1W0 | 2022/09/21                    | 1,200.00                |  |
| Steven Hebb         | 8432 Century Dr Mt Brydges<br>N0L1W0            | 2022/09/25                    | 500.00                  |  |
| Carolyn Zwart       | 24293 Adelaide Rd Strathroy-<br>Caradoc N7G3H4  | 2022/10/03                    | 500.00                  |  |
| Cole Powell         | 9952 Glendon Dr Komoka<br>N0L1R0                | 2022/10/06                    | 1,200.00                |  |
| <b>Total</b>        |   |                               | <b>16,700.00</b>        |  |

Additional information is listed on separate supplementary attachment, if completed manually.

**Table 4: Contributions in goods or services from individuals other than candidate or spouse****(Note: Must also be recorded as Expenses in Box C.)**

| Name | Full Address | Description of Goods<br>or Services | Date Received<br>(yyyy/mm/dd) | Value (\$) |
|------|--------------|-------------------------------------|-------------------------------|------------|
|------|--------------|-------------------------------------|-------------------------------|------------|

| Name         | Full Address | Description of Goods or Services | Date Received (yyyy/mm/dd) | Value (\$) |
|--------------|--------------|----------------------------------|----------------------------|------------|
|              |              |                                  |                            |            |
|              |              |                                  |                            |            |
|              |              |                                  |                            |            |
|              |              |                                  |                            |            |
|              |              |                                  |                            |            |
|              |              |                                  |                            |            |
|              |              |                                  |                            |            |
|              |              |                                  |                            |            |
|              |              |                                  |                            |            |
| <b>Total</b> |              |                                  |                            |            |

Additional information is listed on separate supplementary attachment, if completed manually.

**Total for Part III – Contributions exceeding \$100 per contributor**  
**(Add totals from Table 3 and Table 4 and record the total in Part 1 – Summary of Contributions)**      \$ 16,700.00 1B

## Schedule 2 – Fundraising Events and Activities

Complete a separate schedule for each event or activity held.

Additional schedule(s) attached, if completed manually.

### Fundraising Event/Activity 1

Description of fundraising event/activity \_\_\_\_\_

Date of event/activity (yyyy/mm/dd) \_\_\_\_\_

#### Part I – Ticket revenue

Admission charge (per person) \$ \_\_\_\_\_ 2A

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

Number of tickets sold x \_\_\_\_\_ 2B

**Total Part I (2A X 2B) (include in Part I of Schedule 1)** = \$ \_\_\_\_\_

#### Part II – Other revenue deemed a contribution

Provide details (e.g., revenue from goods sold in excess of fair market value)

|    |       |      |
|----|-------|------|
| 1. | _____ | + \$ |
| 2. | _____ | + \$ |
| 3. | _____ | + \$ |
| 4. | _____ | + \$ |
| 5. | _____ | + \$ |

**Total Part II (include in Part I of Schedule 1)** = \$ \_\_\_\_\_

#### Part III – Other revenue not deemed a contribution

Provide details (e.g., contribution of \$25 or less; goods or services sold for \$25 or less)

|    |       |      |
|----|-------|------|
| 1. | _____ | + \$ |
| 2. | _____ | + \$ |
| 3. | _____ | + \$ |
| 4. | _____ | + \$ |
| 5. | _____ | + \$ |

**Total Part III (include under Income in Box C)** = \$ \_\_\_\_\_

#### Part IV – Expenses related to fundraising event or activity

Provide details

|    |       |      |
|----|-------|------|
| 1. | _____ | + \$ |
| 2. | _____ | + \$ |
| 3. | _____ | + \$ |
| 4. | _____ | + \$ |
| 5. | _____ | + \$ |

**Total Part IV Expenses (include under Expenses in Box C)** = \$ \_\_\_\_\_

**Auditor's Report – Municipal Elections Act, 1996 (Section 88.25)**

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

CPA, CA, LPA

|                        |                                 |
|------------------------|---------------------------------|
| Municipality<br>London | Date (yyyy/mm/dd)<br>2023/02/24 |
|------------------------|---------------------------------|

**Contact Information**

|                                    |                         |                             |
|------------------------------------|-------------------------|-----------------------------|
| Last Name or Single Name<br>Keuken | Given Name(s)<br>Jordan | Licence Number<br>3-3190123 |
|------------------------------------|-------------------------|-----------------------------|

|                          |                      |                          |
|--------------------------|----------------------|--------------------------|
| Address                  |                      |                          |
| Suite/Unit Number<br>700 | Street Number<br>255 | Street Name<br>Queen Ave |

|                        |                |                        |
|------------------------|----------------|------------------------|
| Municipality<br>London | Province<br>ON | Postal Code<br>N6A 5R8 |
|------------------------|----------------|------------------------|

|                                  |                                       |
|----------------------------------|---------------------------------------|
| Telephone Number<br>519-286-1817 | Email Address<br>Jordan.Keuken@mnp.ca |
|----------------------------------|---------------------------------------|

The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.



## Independent Practitioner's Reasonable Assurance Report on Compliance

To the City Clerk of the Municipality of Strathroy-Caradoc re: Michael McGuire Campaign:

We have undertaken a reasonable assurance engagement of Michael McGuire (the "Candidate's) Form 4: Financial Statement – Auditor's Report Candidate of the Michael McGuire Election Campaign compliance during the period ending January 3, 2023, with Section 88 of the Municipal Elections Act, 1996.

### *Management's Responsibility*

Management is responsible for the Candidate's compliance with the specified requirements. Management is also responsible for such internal control as management determines necessary to enable the Candidate's compliance with the specified requirements.

### *Our Responsibility*

Our responsibility is to express a reasonable assurance opinion on the Candidate's compliance based on the evidence we have obtained. We conducted our reasonable assurance engagement in accordance with Canadian Standard on Assurance Engagements 3531, *Direct Engagements to Report on Compliance*. This standard requires that we plan and perform this engagement to obtain reasonable assurance about whether the entity complied with the specified requirements, in all significant respects.

Reasonable assurance is a high level of assurance but is not a guarantee that an engagement conducted in accordance with this standard will always detect a significant instance of non-compliance with specified requirements when it exists. Instances of non-compliance can arise from fraud or error and are considered significant if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users of our report. A reasonable assurance compliance reporting engagement involves performing procedures to obtain evidence about the entity's compliance with the specified requirements. The nature, timing and extent of procedures selected depends on our professional judgment, including an assessment of the risks of significant non-compliance, whether due to fraud or error.

We believe the evidence we obtained is sufficient and appropriate to provide a basis for our opinion.

### *Our Independence and Quality Management*

We have complied with the independence and other ethical requirements of the Code of Professional Conduct, which are founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behaviour.

The firm applies Canadian Standard on Quality Management 1, *Quality Management for Firms that Perform Audits or Reviews of Financial Statements, or Other Assurance or Related Services Engagements*, which requires the firm to design, implement and operate a system of quality management, including policies or procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

### *Qualified Opinion*

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the Candidate's Form 4: Financial statement – Auditor's Report Candidate of the Michael McGuire Election Campaign was in compliance during the period ending January 3, 2023, with Section 88 of the Municipal Elections Act, 1996, in all significant respects.

We do not provide a legal opinion on the Candidate's compliance with the specified requirements.

*Basis for Qualified Opinion*

Due to the nature of the types of transactions inherent in any election campaign, the completeness of the various categories of income and expenses is not susceptible to satisfactory audit verification. Accordingly, our verification of income and expenses was limited to the amounts recorded in the Candidate's election campaign records and we were not able to determine whether any adjustments might be necessary to assets, liabilities, income, expenses or campaign period surplus/deficit.

London, Ontario  
February 24, 2023

MNP LLP  
Chartered Professional Accountants  
Licensed Public Accountants