DUTIES AND RESPONSIBILITIES OF THE MAYOR, DEPUTY MAYOR AND COUNCIL MEMBERS
2014 Municipal Election
Municipal Elections Act, 1996 s. 224, s. 225

Duties and Responsibilities of the Mayor

The Municipal Act, 2001, Section 225, identifies the Mayor’s responsibilities as follows:

- To be head of the municipal council and to act as Chief Executive Officer of the Corporation.
- To preside over council meetings.
- To provide leadership to council.
- To represent the municipality at official functions.
- To carry out the duties of the Head of Council under this or any other Act.
- To perform duties of a member of council as outlined in the Municipal Act, 2001, Section 224.

The Mayor shall also serve as a member of county council and is required to attend all regular and special meetings of county council as well as any standing committees to which he/she may be appointed.

Duties and Responsibilities of the Deputy Mayor

The Deputy Mayor is required to fulfill his/her normal duties as a member of council under the Municipal Act, 2001, Section 224. The Deputy Mayor shall assist the Mayor in carrying out the Mayoral responsibilities under the Municipal Act, Section 225. The Deputy Mayor shall also serve as a member of county council and is required to attend all regular and special meetings of county council as well as any standing committees to which he/she may be appointed.

Duties and Responsibilities of all Council Members

In accordance with the Municipal Act, 2001, Section 224, it is the role of council:

- To represent the public and to consider the well-being and interests of the municipality.
- To develop and evaluate the policies and programs of the municipality.
- To determine which services the municipality provides.
- To ensure that administrative practices and procedures are in place to implement the decisions of council.
- To ensure the accountability and transparency of the operations of the municipality.
- To maintain the financial integrity of the municipality; and
- To carry out the duties of council under this or any other Act.