

**SCHEDULE "C"; APPLICATION FORM FOR TEMPORARY NOISE PERMIT**

Pursuant to the Municipality of Strathroy-Caradoc Noise By-law

**NOTE: APPLICATION MUST BE RECEIVED AT LEAST SIXTY (60) DAYS PRIOR TO THE EVENT/ACTIVITY**

Description of the Event/Activity: \_\_\_\_\_

Address/Location of the Event/Activity - *site plan and layout to be attached to Application:* \_\_\_\_\_

Name and Address of Applicant: \_\_\_\_\_

Phone Number: (Home) \_\_\_\_\_ (Business) \_\_\_\_\_

(Cell) \_\_\_\_\_

Email Address: \_\_\_\_\_

No. of people expected to attend: \_\_\_\_\_

Date(s) of the Event/Activity: \_\_\_\_\_

Time(s)/duration of the Event/Activity: \_\_\_\_\_

Description of Sound Equipment to be used: \_\_\_\_\_

Steps to be taken to minimize the noise or sound: \_\_\_\_\_

Steps taken to notify neighbours \_\_\_\_\_

**Supervisor(s) of the Event/Activity** - At least one person designated as supervisor shall be responsible for supervising the event or activity and must be onsite during the entire event or activity to ensure compliance with the terms and conditions of the permit.

Name(s): \_\_\_\_\_

Address(es): \_\_\_\_\_

Phone Number:(Home) \_\_\_\_\_ (Business) \_\_\_\_\_

(Cell) \_\_\_\_\_

-Fee required to be filed with the Application: Application Fee - \$125.00 (non-refundable).

-Failure to comply with any conditions of the Permit will result in the Temporary Noise Permit being immediately revoked and legal action may be taken as per the Noise By-law.

-I confirm I have read and understand the information contained in this Application.

Signature of Applicant	Date
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## **APPLICATION FOR A TEMPORARY NOISE PERMIT**

1. Any person may submit an application for a Temporary Noise Permit as defined in Part 3 of the Noise By-law, as amended.
2. The application in subsection (1) shall be made in writing to the Director of Legal & Legislative Services of the Municipality of Strathroy-Caradoc, and shall contain all of the following:
  - a. The name, address and telephone number(s) of the applicant;
  - b. A description of the event;
  - c. The location of the event or activity for which the Temporary Noise Permit is sought;
  - d. A description of the source of sound and level of sound for which the Temporary Noise Permit is sought;
  - e. The times of day, and the period of time for which the Temporary Noise Permit is sought (Not exceeding 12AM);
  - f. The reasons why the Temporary Noise Permit should be granted;
  - g. A site plan and layout for the location of the event, including the location of the band/DJ, the location of the stage, proximity to neighbours, etc.;
  - h. Name(s) and contact information of the supervisor(s) for the event;
  - i. A statement of the steps, if any, planned or presently being taken to minimize the noise or sound;
  - j. Steps taken to notify neighbours within a minimum of 120 meters (required distance may increase as determined by Council);
  - k. A copy of licenses/permits issued by Alcohol & Gaming Commission of Ontario, if applicable.
  - l. payment of application fee.
3. In making a recommendation to Council the Director, in consultation with enforcement staff and police, if necessary, shall:
  - a. Determine whether the event falls within the criteria of Part 3 of the By-law;
  - b. Consider any negative effects the issuance of the Temporary Noise Permit may have on neighbouring properties or on the Municipality;
  - c. Consider any benefits the issuance of the Temporary Noise Permit may have for neighbouring properties or for the Municipality;
  - d. Consider any previous violations of the Noise By-law or Temporary Noise Permit conditions by the applicant; and
  - e. Consider anything the Council or Director reasonably considers relevant.
4. The Director, in consultation with enforcement staff and police, if necessary, shall recommend imposing conditions on a Temporary Noise Permit, including but not limited to:
  - a. The type and volume of sounds that may be made;
  - b. The times during which sounds may be made;
  - c. The date of expiry of the Temporary Noise Permit;
  - d. Applicant notifying neighbours within a specified range of the property of the event;

- e. Applicant shall comply with any Officer with respect to the volume of sound to ensure sounds are at a reasonable level and are compliance with the conditions and terms of the Temporary Noise Permit.
- 5. When Council has made a decision whether or not to grant a Temporary Noise Permit, the Director shall give written notice of that decision to the applicant by regular mail to the address of the Applicant that was provided on the Application Form. The written notice shall:
  - a. Set out the grounds for the decision;
  - b. Be signed by the Director; and
  - c. If a Temporary Noise Permit is granted by Council, it shall be signed by the Director at Council's direction.
- 6. An Application Form shall be deemed incomplete, and a Temporary Noise Permit shall not be issued if the Application Form has not been completed in full, it has not been signed by the Applicant, or the application fee has not been paid.