

Meeting Minutes
BIA Board Meeting



Date: February 9th, 2026

Time: 8:30am-10:00am

Location: City Hall | 52 Frank Street

Currently Meet the Governance Policy with 2 Representatives from the Municipal Council & 7 Directors At-Large

Attendees: Cathy Pacheco, Frank Kennes, Dan Kiekens, Mark Holmes, Kaity Phillips, Colin Grantham, Heather Lalonde, Erin Baker (OHF Mt. Brydges Cougar Guest Speaker)

Regrets: Courtney Sinclair, Chris Traczuk

1. Call to Order

- This meeting was called to order at 8:35am.

2. Approval of Previous Meeting Minutes

- Approval for January 12th, and January 19th Meetings.
 - Motion by Dan. Seconded by Frank. Carried.

3. In-Camera / Contractual Discussion (Summary for Minutes)

- Updates/next steps
 - Motion to act on direction of the in-camera discussion.
 - Motion by Frank. Seconded by Dan. Carried.

4. Financial Report

- Holiday window winners – all winners have received payments
- Outstanding payments for local businesses used in gift baskets – confirm that all vendors have been paid
- January financials reviewed. Approved.
 - Motion by Mark, seconded by Frank. Carried.
- Requirement to move 15k out of reserves to cover the deficit of start the year (Annual Maintenance Fee).
 - Motion by Mark. Seconded by Frank. Carried.
- Remove Adam Rice and add Kaity Phillips as Bank Signee
 - Motioned by Dan. Seconded by Mark. Carried.
- New Budget to be put together for March meeting

5. Events and Marketing

- **Early 2026 Event Planning**

- Mother's Day gift boxes
- Move forward with Libros LoveLocal2Win initiative
 - Motion by Kaity. Seconded by Cathy. Carried
- OHF Championships
 - U15 OHF Championship hosted by Mt Brydges Cougars at the Gemini Sportsplex April 17-19th
 - features five top U15A teams from across Ontario, drawing athletes, families, and visitors from across the province.
 - the event provides strong community impact and regional exposure for sponsors while supporting youth hockey.
 - Gives an opportunity to showcase the community
 - If local businesses want to drop off items/coupons, etc. for swag bags, Heather Lalonde offered her space.
 - Board will send information package to the membership
- Murals – Mark to connect with Andrew Gunn for updates

6. Conference/Award Ceremony Discussions

- EDCO Awards of Excellence - February 4, 2026 - Award received
- 2026 OBIAA Conference – April 19-22, 2026 – No tickets purchased at this time. Parked.

7. Business Advocacy

- no updates

8. New Business

- Board Vacancy – only 10 months left of this term. No backfilling of position required.

9. Municipal Update

- Sidewalk Replacement Project (Council) – more details to come
- Letter of Support requested for rehabilitation of 137 Frank

10. Next Meeting Dates and Adjournment

- Next regularly scheduled Board Meeting: Monday March 9, 2026, at 8:30am
- Motion to adjourn – Motion by Dan. Seconded by Cathy. Carried.